

Work Passes

From 24 Mar 2025, you can submit appeals for rejected Work Permit applications using the new Work Permit eService. This will replace the existing FormSG for appeals.

Work pass services

Quick menu

Apply and retrieve drafts for **Work Permit**
All services for **Employment Pass, S Pass and family passes**



Self-Assessment Tool (SAT)

Check Employment Pass and S Pass eligibility



Work Permit (WP) Online

All Work Permit services (except Apply for Work Permit)
Manage WP Online user access



Check and pay foreign worker levy

Pay levy bills, or manage related transactions like waivers,
refunds and GIRO arrangement



Applications and passes

Before u apply for EP
Need to do compass, Self Assessment Tool (SAT)

Employment / S Pass Self-Assessment Tool (SAT)

> Purpose ✓

This assessment is for a **New application** Edit

Intended date of pass application **19 Mar 2026**

> Employment details ✓

Sector **Administrative & Support Services** Edit

Occupation **F&B Executive**

Singapore Standard Occupational Classification (SSOC) code and description **51311 - CAPTAIN WAITER/WAITER SUPERVISOR**

Fixed monthly salary **SGD 4,000**

∨ Personal particulars •

Nationality/Citizenship

Q

Date of birth

📅

[Continue](#)

The magic of SAT is the salary

birth year 1989 – min salary \$4050

birth year 1998 –min salary \$3500

birth year 1990 –min salary \$4000

birth year 1997 –min salary \$3500

Birth year 1985 – min salary \$4310

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Quick Menu

Apply EP

Help us improve

Welcome, what would you like to do?

Start a transaction

I am transacting for

Employment Pass, S Pass and family passes

I want to

Action

Apply for a pass

For this branch

READYFORCE MANPOWER SOLUTION PTE. LTD.

For this pass

Employment Pass/S Pass

Continue

Filled up as per above

Apply for an Employment Pass or S Pass

1 Application (Stage 1) 2 Application (Stage 2) 3 Summary 4 Payment

Has the candidate ever studied, worked or stayed long-term (not as a tourist) in Singapore?

Edit

Yes, candidate is currently working/studying/staying in Singapore

What is the candidate's FIN or Work Permit number?

1 If the candidate has both FIN and Work Permit number, please enter the FIN.

FIN

Work Permit number

FIN

Continue

Documents need to have Fin number, and certified education cert and Passport

Ministry of Manpower
READYFORCE MANPOWER SOLUTION PTE. LTD. 202222953M-00-000
GOH SHI WEI
Log out

myMOM Portal > Quick Menu >

Apply for an Employment Pass or S Pass

Application (Stage 1) Application (Stage 2) Summary Payment

Has the candidate ever studied, worked or stayed long-term (not as a tourist) in Singapore?
Yes, candidate is currently working/studying/staying in Singapore

What is the candidate's FIN or Work Permit number?
FIN, M4300939N

Is the candidate a partner, sole proprietor or director of any Singapore-registered organisation?
No

Which pass are you applying for?
Employment Pass only

Sector of employing organisation (for computation of Employment Pass COMPASS score)
Sector
Administrative & Support Services

What is the pass duration you are applying for?
2 years 0 months

Tell us about your job advertisement.
I do not need a job advertisement.

Are you seeking an exemption from the FCF job advertising requirement on the basis that the candidate is a local transferee , or choosing to apply as an overseas intra-corporate transferee (ICT) under the World Trade Organisation's General Agreement on Trade in Services (WTO GATS) or an applicable Free Trade Agreement (FTA) (see definition [here](#))?
 Yes No

Please select the category of transferee that the candidate is applying as.
 Local transferee
 Overseas ICT (WTO GATS or FTA)

Save and continue

Filled up as per above

Apply for an Employment Pass or S Pass

Last saved on 19 Mar 2026 10:36pm [Save draft](#)

Application (Stage 1) Application (Stage 2) Summary Payment

Job advertisement and recruitment efforts

This section has to be completed for all EP and S Pass applications for MOM to better understand your recruitment process and practices. Employers must exercise fair consideration when filling all job openings, including those that may be exempted from the Fair Consideration Framework job advertising requirement.

Tell us how you advertised for this position

Select up to 3 recruitment channels you have used

- Jobs Bank / MyCareersFuture.sg
- Other job advertising websites
- Newspaper
- Trade publications/magazines
- Employment agencies/professional placement firms
- Personal networks of existing employees
- My organisation's internal pool/job portal
- Others

How many candidates were there at each stage of the recruitment process?

Singapore citizens	3	interviewed	1	offered	0	hired
Singapore Permanent Residents		interviewed		offered		hired
Foreigners		interviewed		offered		hired

My organisation exercised fair consideration but did not offer/hire local candidates because:

Select up to 3 reasons

- Candidates considered did not have good technical skills/expertise for the job
- Candidates considered did not have good "soft skills" (e.g. communication, leadership)
- Candidates considered did not have enough relevant industry or target market experience
- Candidates considered did not have good qualifications
- Our firm was unable to meet the salary expectations of the candidates who were considered for the job
- Candidates turned down our offer of employment
- No candidates applied for the job or turned up for the interview
- My candidate is applying as an overseas ICT under the WTO GATS or an applicable FTA

How did you source for this candidate?

Recruitment channel used

- Local job advertising websites
- Foreign job advertising websites
- Newspapers
- Trade publications/magazines
- Local employment agencies/professional placement firms
- Foreign employment agencies/professional placement firms
- Personal networks of existing local employees
- Personal networks of existing foreign employees
- My organisation's internal pool/job portal
- Others

[Continue](#)

Filled up as per above, checked what to filled up in the red box

**Address, write company
address Make sure here is all
NO, all the other steps below
should be quite simple already**

Application (Stage 1) Application (Stage 2) Summary Payment

> Job advertisement and recruitment efforts

Position details

Occupation and salary details

Occupation
F&B Executive

Select an occupation that best matches

Singapore Standard Occupational Classification (SSOC) code and description
51311 - CAPTAIN WAITER/WAITER SUPERVISOR

Fixed monthly salary
SGD 4,050

Basic salary and fixed allowances, excluding variables. Learn more

Basic monthly salary
SGD

Fixed monthly allowances
-

Salary paid
 Locally
 Overseas
 Both locally and overseas

Work location

Postal code
188001

Blockhouse no.
57

Street name
VICTORIA STREET

Floor no. Unit no.
-

Building name
VICTORIA BUILDING

Is the premises (at the above address) a food establishment?
 Yes No

Agency support
Is this application supported by any relevant professional bodies or vesting/accreditation agencies?
 Yes No

Deployment details
Is the employing organisation an employment agency/headhunter or does it supply employees to supplement another organisation's manpower resources?
 Yes No

Employment agency services
Did the employing organisation use the services of a Singapore-registered employment agency?
 Yes No

Continue

**The older the applicant age the
faster the application it will get
approved.**